

Harrisburg Estates Owners Association

Bi-Monthly Board Meeting : January 21, 2017

Jeff Carter, President, called the meeting to order at 10 a.m. in the clubhouse. A quorum was present with the following directors in attendance: Jeff Carter, President; Jean Reed, Vice President; Donna Jo Judson, Treasurer, Richard Sevcovic, Secretary; Sue Brooks, Betty Hobbs and Joe Lamb.

There were also 28 homeowners in attendance.

The meeting was opened with the Pledge of Allegiance.

Two new homeowners were introduced.

The reading of the minutes from the November 19, 2016 Bi-Monthly Board meeting was waived as they were approved on November 20, 2016 and published on November 22, 2016.

**TREASURER'S REPORT:** Donna Jo presented the Treasurer's Report of bank balances, CD's, petty cash, and the Reserve Fund.

Reserves	\$ 206,083.73
The Village/Cache Bank CDs	\$ 55,171.
Town and Country Bank CD	\$ 52,936.
Town and Country Bank CD	\$ 26,471.
Wells Fargo Bank Money Fund	\$ 71,505.
Operating Acct-Zions Bank	\$ 89,676.
Payroll Account-Zions Bank	\$ 7,352.
Other Accounts	\$ 2,934.
Activity Committee	\$ 860.
Harrisburg Improvement Com	\$ 1,225.
Harrisburg Views	\$ 848.
Petty Cash	\$ 150.

**MAINTENANCE REPORT:** Steve Anderson presented maintenance report. Reviewed the Reserve projects that were completed: pool and automation of computer controls for spa. In 2017 will (1) continue with road work: resurfacing our entrance, Scenic Circle and up to the intersection of Overlook. This should start the Tuesday after the Annual Meeting. Volunteer crew is needed. (2) Enclose the cement structure outside the clubhouse into a storage shed. (3) Replace the spa cover. (4) Work on spa and pool decking.

Jeff discussed regulating clubhouse temperature and Steve will reprogram the thermostat.

**ADMINISTRATIVE REPORT:** Marlene Stephenson presented office manager's report. The packets for the Annual Meeting will be delivered February 18. Resumes for the three (3) open Board positions must be submitted by February 5.

Marlene is now Editor of the Harrisburg monthly newsletter and needs articles to be submitted by the 22<sup>nd</sup> of the month.

**ACC REPORT:** Warren Brooks resigned from the ACC committee. Warren reported two projects are progressing: new house on Overlook and addition on home on Pioneer. There are a few jobs still needing to be addressed.

**HIC REPORT:** Warren Brooks, Chairman presented report and discussed planned projects. A new tree-pruning tool was purchased and stated the pruner as well as other items are available to be borrowed by homeowners.

**DOCUMENTS COMMITTEE:** Gary Blanchette gave the report. The Rental Policies and Procedures were approved by the Board and are in use. He stated the Documents committee needs direction from the Board as to how the committee should approach and proceed with (1) Policy Resolution #9 and (2) with the CC&Rs from our attorney. A new Documents committee chairman is needed. Gary has resigned.

**ACTIVITY REPORT:** Mary Carter reviewed the on-going activities and discussed some upcoming events. A raffle is planned for our Annual meeting and donation items will be accepted.

**TELLERS COMMITTEE:** Jeff reported that Karen Brunette has agreed to serve as chairperson.

**NEW BUSINESS:**

TDS contract expires January 2018. Last year our rate doubled and this year was another increase: 6.88% which amounts to an increase of \$5,084. The Board discussed options to consider and this will be discussed next meeting.

Sue brought up payment of maintenance hours for Reserve Budget projects. This will be discussed at the next meeting.

Pam is still working on the Clubhouse Sign design.

**OPEN FORUM:**

Activity signboard was discussed and issues will be fixed.  
Further discussions from homeowners regarding TDS.

Donna Jo made a motion to adjourn the meeting, seconded by Sue, approved unanimously. Meeting adjourned 11:20 AM.

Respectfully submitted,



Richard Sevovic, Secretary

The foregoing minutes approved via e-mail by a majority of the Board of Directors on January 22, 2017.